

Brompton-on-Swale Parish Council

Clerk: Shireen M Rudge

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Minutes of the Parish Council Meeting held Thursday 1 July 2021 at 7.00pm at the Community Sports Hall, Honeypot Road, Brompton-on-Swale

Present:

Councillor A Guest (Chairman), Cllrs B Woodley, R Allinson, Dempsey, A Lerigo, District Councillor Ian Threlfall, County Cllr Carl Les and Shireen Rudge (Clerk)

1. **To receive apologies and approve reasons for absence:** Cllr D Sharp and District Councillor L Rowe
2. **Declaration of Interest:** To Approve Dispensation Requests and to Note Declarations of Interests not already declared under members Code of Conduct or members register of Pecuniary Interests
Cllr Allinson noted a Declaration of Interest in item 7.3.
3. **Public Participation:** Mrs Angela Lerigo introduced herself and expressed her interest in being co-opted as a Parish Councillor.
It was resolved to co-opt Mrs Angela Lerigo as Parish Councillor with immediate effect.
4. **To confirm the Minutes** of the Last Meeting held on 6 May 2021.
Resolved: To accept the minutes of the meeting as a true and accurate record.
5. **Matters Arising**
 - 5.1 **Red Telephone Kiosk/British Cycling Bid (Minutes 6 May, item 7.1)** A questionnaire has been designed. **It was resolved** to ask the village shop if they would be prepared to distribute and collect questionnaires on behalf of the Parish Council.

Action – Cllr Allinson
 - 5.2 **Augustus Gardens transfer Plan (Minutes, 6 May, item 7.2)** No further update
 - 5.3 **Village Society – Boundary Fencing and Soft Landscaping (Minutes, 6 May, item 7.3)** No further update
 - 5.4 **Cemetery Shed (Minutes, 6 May, item 7.4)** No further progress
 - 5.5 **Reinforcing the Riverside (Minutes, 6 May, Item 7.5)** A quote from Salix has been received for between £20k and £35K. A licence from the Environment Agency would be required at cost of around £1000. Grants would be needed to complete work. Cllr Les offered a grant from the Locality Budget (however these grants are relatively small). Cllr Les will seek advice on grants available and Cllr Threlfall will speak to the Climate Change officer at RDC.
 - 5.6 **Policy Documents (Minutes, 6 May, Item 7.6)** Nothing further at this time. Ongoing.
 - 5.7 **Bus Shelter Window Replacement (Minutes, 6 May, Item 7.8)** Repairs are complete
 - 5.8 **Dog Waste Bin – Stephenson Road (Minutes, 6 May, Item 7.9)** There are two dog waste bins and a litter bin on Stephenson Road. Cllr Woodley said the damaged/removed bin should be replaced because it was frequently used. **It was resolved** that a replacement bin was needed and Cllr Threlfall will try to locate the original bin and find out why it was taken away.

Action – Cllr Threlfall
 - 5.9 **Parish Council Matters/D & S (Minutes, 6 May, Item 7.10)** **It was resolved** to post the minutes to the local D & S representative in the village to allow details to be published in the local newspaper.

Action – the Clerk

5.10 **Litter issues around the village (Minutes, 6 May, Item 7.11)** Volunteers continue to litter pick in the village. Information is being produced for the Parish website to include details of future litter picks. Information regarding planting along the verges has been produced and sent to Area1 highways. Due to the size of the scheme this has to be discussed at a team meeting.

5.11 **Parish Councillor 'Job Description' (Minutes, 6 May, Item 9.6)** It was resolved the Chairman and Clerk will continue to update the information.

Action – The Chairman and Clerk

5.12 **Bank Account – Additional Signatory (Minutes, 6 May, Item 9.7)** No further progress.

5.13 **Parish Council Debit Card/Credit Card (Minutes, 6 May, Item 10.5)** It was resolved to apply for a debit card with a limit of £200 per transaction.

6. Reports

6.1 Report from NYCC – Cllr Les

There has been an increase in Covid cases in North Yorkshire. Richmondshire is one of the highest areas per 100K. Hospitalisations remain low.

Fort Bridge road safety audit video has finished. The footage is being studied. It is expected to show the level of traffic and how the traffic moves.

A demand responsive bus pilot scheme has been launched in the Ripon, Masham and Bedale area. It is a bus stop to bus stop demand service. It will be run for 12 months and is hoped to prove a success. Local Government Reorganisation result is imminent.

6.2 Report from RDC – Cllr Threlfall

The play parks in Brompton-on-Swale are listed for refurbishment. This has been put back to the end of the year before they are reviewed.

The planning application for the Garden Centre at Scotch Corner has been approved.

6.3 Report from The Police

Police Crime reports for April, May and June had been circulated to Councillors prior to the meeting. No crime had been reported in Brompton-on-Swale.

6.4 Report from The Village Society

Funding for the football Net, Goals etc has been applied for. There is a 'face to face' meeting on Sunday 4 July. Nothing further to report.

7. Current Issues

7.1 **To discuss the Local Plan and Local Plan Consultation**

The Chairman and Cllr Allinson attended the virtual Local Plan Workshop. Proposals for the Local Plan were circulated to Councillors for responses by 23 July. Councillors had previously requested preservation of open spaces, with no development north of Richmond Road, retention of the green areas opposite the Post Office, along the riverside, in Brompton Park and Brompton Court and various spaces in Augustus Gardens. Development would be accepted as extensions of Augustus Gardens and the east side of Gatherley Road north of the repeater station. New Development limits were discussed. **It was resolved** The Chairman will respond to the Local Plan with points agreed.

7.2 **To discuss Guard Rail on the Public Right of Way steps (Grange Road)**

A resident requested assistance with the ascent/descent of the stone steps to the footpath. Cllr Les offered financial assistance from the Locality Budget. **It was resolved** to obtain a quotation for a free-standing handrail and look at available funding.

Action – The Clerk

7.3 **To discuss Clerks Hours & Holidays**

The Chairman asked Councillors for assistance in leading on certain projects to help in reducing the Clerk's workload. **It was agreed** Cllr Lerigo would assist in keeping the website up to date.

Action – The Clerk

7.4 To discuss the Allotments site

Previous attempts to set up an Allotments Association had not been successful. It was thought there is still an interest in allotments. **It was resolved to** look at options for the site and search for grants to assist with funding.

7.5 To discuss residents work on Riverside Common Land

Councillors were informed a letter has been sent to a resident who had completed work on the common land) adjacent to their property) without permission. 4 weeks-notice to remove the said works were given. Councillors agreed all works which had taken place should be removed, no further work should be undertaken without Parish Council permission and no trees should be cut back or felled which grow on the common land. **It was resolved to** wait until the 4 week deadline had been reached and follow up with a further letter if necessary.

7.6 To discuss a replacement Rowan tree on St Pauls green.

It was resolved to replace the dead tree with another Rowan at a cost of approx. £50.00.

8. Parish Finances

8.1 To receive and note payments previously authorised and receipts (circulated prior to the meeting).

The Bus shelter window replacement had been paid at a cost of £800, the internal audit was £295.00, the asbestos removal £250.00 and playpark maintenance for 2020/2021 was lower than expected at £487.30 net.

It was resolved to accept the payments and receipts.

8.2 To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).

No questions were raised.

It was resolved to accept the bank reconciliation and budget comparison.

8.3 The following new payments were approved.

No new payments

9. Correspondence

9.1 An email received from NYCC informed of a new company responsible for the delivery of highway services, NY Highways was launched on 1 June.

9.2 An email received from a resident regarding a service footpath in Brompton Park has been discussed. It was resolved to contact RDC

10. To consider and decide upon the following Planning Applications

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| 10.1 | 21/00538/CLE | CLE for the Existing Use of Land as a vehicle Repair and Maintenance Business at Park Top, Parkgate Lane, BOS |
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11. To receive/note the following Planning Decision/Information

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|------|---------------|--|---------|
| 11.1 | 21/00051/FULL | FPP For Erection of Single Storey Rear Extension at 17 Brompton Park, BOS | GRANTED |
| 11.2 | 20/00484/FULL | FPP for retention of Static Caravan to be Used as Ancillary Accommodation to main Dwelling ay lakeside Cottage, Parkgate Lane, BOS | GRANTED |
| 11.3 | 20/00836/FULL | FPP for Re-surfacing of Existing Twin Track Access with a cobbled Access Track at Shireholme, Richmond Road, BOS | GRANTED |
| 11.4 | 18/00158/FULL | FPP for Conservation, Refurbishment and Extension to form Executive Dwelling at Bridge Farm, Gatherley Road, BOS | GRANTED |
| 11.5 | 18/00159/LCB | Listed Building Consent as above | GRANTED |
| 11.6 | 21/00055/FULL | FPP for Proposed Porch to Side Elevation at 28 Brompton Park, BOS | GRANTED |

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|-------|---------------|--|--|
| 11.7 | 20/00659/FULL | FPP for Extension to Existing Single Storey Dwelling to Provide Work from Home office Space and Kitchen Extension and Extend Existing Garage | GRANTED |
| 11.8 | 21/00204/FULL | FPP for Garage & Porch Extension to Front Elevation at Beechgrove, Howe Hill Lane, BOS | GRANTED |
| 11.9 | 20/00747/FULL | FPP for Conversion, Alteration and Extension to Domestic Outbuildings to use as Single Dwelling and Domestic Garage at Bellsгарth, Gatherley Road, BOS | GRANTED |
| 11.10 | 21/00271/FULL | FPP for 2 Storey Extension at Hamilton Court, Scorton Road, BOS | GRANTED |
| 11.11 | 21/00271/FULL | FPP for 2 Storey Extension at Hamilton Court, Scorton Road, BOS | NO COMMENTS OR OBJECTIONS |
| 11.12 | 21/00263/FULL | FPP to Demolish Unsafe Barn Structure and Replace with Ancillary One Bed Dwelling at 28 Richmond Road | NO OBJECTION – COMMENTS RE ACCESS |
| 11.13 | 21/00298/LBC | LBC to Demolish and Replace Boundary Wall between 21 & 23 Richmond Road | NO OBJECTIONS/NO COMMENTS |
| 11.14 | 21/00355/FULL | PFF for Alteration and Extension to Existing Commercial Unit to Create Additional Warehouse and Space at Unit 12 Station Road Ind Estate, BOS | NO OBJECTIONS/NO COMMENTS |
| 11.15 | 21/00403/FULL | FPP for Construction of Agricultural Barn at High Gatherley Farm, Gatherley Road, BOS | NO OBJECTIONS/NO COMMENTS |
| 11.16 | 21/00357/FULL | FPP to Replace Existing Sectional Concrete Garage with a New Brick Built Garage at 2 St Pauls Close, BOS | NO OBJECTIONS/NO COMMENTS |
| 11.17 | 21/00357/FULL | FPP for proposed Timber Stable Block and Menage with Floodlights at Bridge Farm, Gatherley Road, BOS | Objection – Floodlights re neighbouring properties, encroach on privacy. Access track, issues turning right into property. Access track is also for neighbouring properties. |

12. Minor matters

12.1 Cllr Woodley asked when the road surface at the Gatherley Road/Scorton Road crossroads will be repaired. Cllr Les said it had been inspected and understood a works order had been issued.

12.2 Cllr Lerigo noted her interest and concerns regarding the condition of the play parks in the village and their lack of equipment. Cllr Lerigo will complete a small survey with local children to get ideas of new equipment they would like.

Action – Cllr Lerigo

12.3 The Clerk said North Yorkshire Timber have agreed to repair the lights at the entrance to their property. She mentioned the lighting on the highways grass verge which she believes to be long to NYCC. Cllr Les will follow up.

Action – Cllr Les

The Clerk has applied for an additional street light in the area close to north Yorkshire Timber through an RDC initiative.

12.4 An email regarding The Queen's Platinum Jubilee on 2 June was received. Details were sent to encourage all Parish Councils to celebrate the occasion. Suggestions for beacons were discussed with a village event at the sports field. Councillors would like to work with the Village Society to put an event together to celebrate the occasion.

Councillors agreed the Clerk would obtain quotations for suitable 'Beacons' and discuss the event with the Village Society.

Action – the Clerk

13. **Date of next meeting:** Thursday 2 September 2021 at 7.00pm at the Community Sports Hall

Signed: 

Date: 2nd SEPTEMBER 2021